

## Minutes of the Computer Committee meeting held on 25th January 2021 at 13:00pm via Teams

**Present:** Jason Randall, Allison Lewis, Ian Elliott, Charlie Weiss, Catherine Reid, Jason Carroll, Larry Paulson, Ignas Budvytis, Max Lycke (MCR)

Apologies: Aylmer Johnson, Ben Cole (UCS), Qi Guo

### **1. Declarations of Interest**

None

### **2. MMA**

The annual report will be delivered by CW at Council later today.

### **3. Draft Budget Proposals**

JR said that it wasn't worth drafting a budget with so much uncertainty so he has decided to summarise a few items which he thinks will be worth putting forward should we have the scope. Nothing over £3k (per item) will be proposed as the specials budget is already severely constrained by buildings work and it will be very hard to make an argument for capital investment at this time.

JR proposed a network rewire for the Housekeeping building (the Gatehouse) near the rear entrance to Ashby Court which currently has a CAT 5 cable running to it from the FML and was installed around 20 years ago. Housekeeping are now looking to install extra PCs, phones and potentially wi-fi in this area and because they currently have two PCs running off a mini switch in this building it has been decided to get a quote for a fibre connection. The quote has been received and comes to around £2.5k inclusive of VAT.

There is a common room in the refurbished St Regis which JR thinks would benefit from having an MFD copier so the Graduates can copy, scan and print in colour up to A3. ~~Proposing (which has been directed~~ in the Castle House MCS Room.

JR said that AL had suggested swapping the location of the site of the G

CR asked about access to the current Gym and JR explained that it was at ground level which makes it more suitable for disabled access. It is split level inside with three steps leading to a lower level but we would be able to

JR recently had cause to work on a member of staff's PC and noticed that Windows updates had not been applied for three months. He has therefore made changes to group policy which will force PCs to restart automatically (thus installing the updates) if they are not installed manually within seven days.

The Clare website has been migrated back to the UIS Managed Web Service which has also had the effect of fixing the issue where emails were not being sent by web forms. It will have to be migrated again to a third party before October as the MWS is closing at that time.

JR has been working to make the Clare website an https website thus making it more secure. Unfortunately UIS currently has issues with its security certificate system so once this has been resolved JR will be able to complete this.

## **5. UCS Report**

None

## **6. MCR Report**

ML confirmed that the MCR website is almost ready and is awaiting confirmation regarding content.

The University security team (CERT) contacted us earlier this week regarding a php file on the MCR website which was visible to the outside world and could potentially give away technical information regarding the website. JR asked ML to remove it or hide it.

## **7. AOB**

JC asked if the Hermes to Exchange Online migration was being done centrally from UIS or if intervention was needed by ourselves. JR explained that although migration can be carried out manually by anyone it was also being handled centrally by UIS. JR will be sending out emails to this effect at some point as users of Pine may well have issues with their migration.

LP expressed his displeasure with the forced migration to a system that will make it impossible to continue accessing his email once he retires.

JC said that he had lost his Sent Mail following the migration and JR said that this is why an early migration is best because you can move any "lost" mail from Hermes to Exchange Online manually

CR asked if it would be possible to have a backup MFD copier installed on site as it would help reduce student numbers in the FML. JR said that this could be looked at when we replace the printer in Lerner Court where a smaller MFD could be a possible solution for this

## **Date of next meeting**